

FIVE SENSES SPA & SALON

Employment Application



APPLICANT INFORMATION

Last Name				First			M.I.	Date		
Street Address							Apartment/Unit #			
City				State			ZIP			
Phone				E-mail Address						
Date Available To Start Work				Social Security No.			Desired Salary			
Position Applied for										
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>					
Have you ever worked for this company or applied for a position here in the past?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when & what position?							
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain							

EDUCATION

High School				Address						
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree					
College				Address						
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree					
Technical				Address						
From	To	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree					

REFERENCES

Please list three professional references.

Full Name				Relationship						
Company				Phone						
Address										
Full Name				Relationship						
Company				Phone						
Address										
Full Name				Relationship						
Company				Phone						
Address										

PREVIOUS EMPLOYMENT (Begin with most current)			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
AVAILABILITY			
Daily Availability: Hours of Operation: M-F: 9-8 Sat & Sun: 9-5 Sunday: _____ Monday: _____ Tuesday: _____ Wednesday: _____ Thursday: _____ Friday: _____ Saturday: _____ How many hours in a week are you looking to work? _____		Time off required in the next six months* _____ _____ _____ _____ _____ *Please list any upcoming time off you will require during the next six months that will vary from your daily availability stated. Only time listed above will be guaranteed off.	

CUSTOMER SERVICE SKILLS

Name three examples of great customer service:

- 1. _____
- 2. _____
- 3. _____

What motivates you (example: education, financial, added job responsibilities, etc):

Place a check next to the boxes that apply to you:

- Motivated
- Good Communication
- Timely
- Positive personality
- Flexible
- Eager to learn
- Keep up with seasonal trends through magazines and books
- Comfortable dealing with guest conflict issues
- Enjoys direct interaction with guests
- Team player

What are the basic steps to dealing with a stressful situation:

- 1. _____
- 2. _____
- 3. _____

Tell us a little about yourself. Why do you feel you would be an asset to the salon/spa?

DISCLAIMER AND SIGNATURE

You may attach a resume to this application.

The information I have given on this application is true and correct to the best of my knowledge; any misrepresentation may subject me to disqualification or dismissal. I hereby grant Five Senses to contact any former employer, educational or training institution, financial, or personal reference for the purpose of obtaining written records or verbal comments. I understand that nothing contained in this employment application or in the granting of an interview is intended to create a contract between me and Five Senses Spa & Salon or the provision of any benefits.

We appreciate you taking the time to fill out this questionnaire so we can learn more about you.
Thank you for your interest in Five Senses Spa & Salon.

Please e-mail to: HR@fivesensesspaandsalon.com

Signature

Date